

REPORT

By: Caroline Highwood – Director of Strategic Business Support, Kent Adult Social Services

To: Supporting People in Kent Commissioning Body

2 July 2009

Subject: **The Development of the Kent Five-Year Supporting People Strategy 2010 to 2015**

Classification: **Unrestricted**

For Information

Summary: **This report provides a progress report on the development of the next Five Year Supporting People Strategy.**

1.0 Introduction

1.1 This report represents the quarterly progress report on developing the Kent Supporting People Strategy 2010-15 that the Commissioning Body previously requested.

1.2 The next Kent Supporting People Programme Strategy is due to be delivered to the Commissioning Body for decision in March 2010. The Commissioning Body agreed the project plan, action plan and communication plan for developing the new strategy in March 2009.

2.0 Actions Completed

2.1 The Supporting People team have agreed the work packages that are required by different sections of the team.

3.0 Activities Currently Being Undertaken

3.1 A consultation plan with interview schedules and timetables has been drawn up for consultation with service providers. At the last quarter end there were 129 service providers. Twenty six providers have been interviewed by the Policy and Strategy Officer so far.

3.2 The Kent Supporting People Programme website will include an electronic questionnaire. This will be posted on the website shortly. This will enable providers who cannot be visited to contribute to the strategy.

3.3 The Supporting People Programme has organised a workshop for members of the Commissioning Body that is to be held on the **14th July 2009**. Members of the Commissioning Body have already been advised about the workshop. There will be a preparatory discussion with the chairman and the vice-chairman to help shape the content of the workshop.

3.4 The Programme has organised a consultation conference that will be held on the 17th September 2009 at Oakwood House. Members of the Commissioning Body, Core Strategy Development Group, Executive Board of Providers and the Chairs of the east and west Kent Provider Inclusive Forums will be invited to attend the conference. The Supporting People Team will present findings of work carried out thus far and stimulate debate. The comments made will contribute to shaping the final plan.

3.5 The needs analysis due in June 2009 has been postponed to September 2009. This will allow the latest data to be collected and stakeholder consultation to be incorporated into the needs analysis. This data will inform the new strategy. The Policy and Strategy unit has started collecting relevant data.

4.0 Service User Consultation

4.1 Service users have been consulted on how they want to be involved and there will be extensive consultation over the next three to four months.

4.2 The Policy and Strategy section has drawn up an interview script and interview schedule for consultation with service users and is in the process of setting dates.

5.0 Equality Impact Assessment

5.1 An initial screening of the project has been carried out and found that the development plans have no adverse impact on the different groups of service users.

6.0 Financial Impact Assessment

6.1 The financial implications of the development of the strategy relates to expenditure on service users to acknowledge their participation and the relevant consultation events to be held, including the workshop and conference mentioned above.

6.2 The new Five-Year Strategy (and any appropriate transitional arrangements) will be fully costed, as part of the process.

7.0 Conclusion

The development of the Kent Five-Year Supporting People Strategy as outlined in the action plan agreed by the Commissioning Body (attached) is on target. The Core Strategy Development Group noted the contents of the report.

8.0 Recommendation

The Commissioning Body is asked to note the contents of the report.

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Background Information:

Kent Supporting People Strategy 2010-2015 Project Plan
Kent Supporting People Strategy 2010-2015 Action Plan
Kent Supporting People Strategy 2010-2015 Communication Plan

Appendix 1: Development of the Five-Year Kent Supporting People Strategy 2010-2015 - Action Plan

Appendix 1 Development of the Five-Year Kent Supporting People Strategy 2010-2015 - Action Plan

Task	Responsibility	Timescale	Outcome
1. Strategy Development Process			
Formulate Project Plan, Action Plan and Communication Plan	Policy & Strategy	Completed	
Develop product breakdown descriptions detailing tasks to be undertaken for each output/deliverable	Policy & Strategy	Jan/Feb 2009	Work packages developed.
Provide quarterly updates of progress to Core Strategy Development Group (CSDG) and Commissioning Body (CB)	Policy & Strategy	On-going	Quarterly written updates on progression
Complete first draft strategy for consultation	Policy & Strategy	Nov 2009	Draft completed
Present first draft to ASPOC (Adult Social Services Policies Overview Committee) and the CSDG	Policy & Strategy	Nov 2009	Draft presented
Produce final strategy and present to CSDG and CB	Policy & Strategy	Feb/Mar 2010	Strategy agreed
2. Consultation			
Identify and establish contact with relevant strategy groups for consultation purposes, including the service user panel. Identify other relevant stakeholders for consultation.	Policy & Strategy	Feb 2009	<ul style="list-style-type: none"> • Relevant groups identified. • Consultation plan with interview schedules and timetables drafted
<u>Service users (including carers/carers organisations)</u> <ul style="list-style-type: none"> • Incorporate service user consultation in all aspects of developing the strategy • Engage the service user panel in directing the consultation of service users • Identify representative service user groups for consultation • Produce written reports on service user consultation • Identify former service users and carry out a survey as to the benefits/or other experienced of having received Supporting People funded services 	Policy & Strategy (including Service User Involvement Officer)	Apr-Aug 2009	<ul style="list-style-type: none"> • Written consultation summaries produced • Survey designed and carried out

Task	Responsibility	Timescale	Outcome
<u>Service Providers</u> Consult with as wide a range of providers as possible through the various provider fora and through individual consultations	Policy & Strategy	Mar-Aug 2009	Written consultation summaries produced
<u>Other stakeholder</u> Consult with other stakeholders including districts/boroughs, Adult Social Services, Health, Probation	Policy & Strategy	Mar-Aug 2009	Written consultation summaries produced
3. Budgetary Analysis			
Examine finance and funding: <ul style="list-style-type: none"> Financial resources available Current spend Forecasting and financial modelling over the lifetime of the strategy 	Contracts and Finance	Feb-May 2009	Forecast established and modelling carried out
3. Needs Analysis			
Mapping needs: <ul style="list-style-type: none"> Map against client group and local areas Map against demographic data and establish likely future need Identify gaps in provision 	Policy & Strategy	May 2009 Nov 2009	Reports presented as 6-monthly needs analyses to CSDG and CB
Measuring demand: <ul style="list-style-type: none"> Referral rates for floating support Referral rates for reconnection service/ Outreach and Resettlement Investigate a mechanism to collate data on referrals to short-term accommodation-based services over a 3-month period Client Records Referrals for Single Agency Assessments (east Kent) and Joint Assessment and Referral Processes (west Kent) 	Policy & Strategy Performance & Review	Sept 2009	<ul style="list-style-type: none"> Referral data collated and statistics compiled. Analysis of data carried out.
4. Supply Mapping			
Map current supply, including distribution by client group and district and borough	Policy and Strategy Contracts and Finance	May 2009	Supply identified
5. Definition of Strategic Objectives			
Define the strategic objectives of the partnership <ul style="list-style-type: none"> Establish policy/strategic contexts and key drivers of change Establish linkages to other strategies and cross-cutting objectives (including targets contained within the Local Area Agreement) Evaluate results from consultations 	Policy and Strategy	Mar-Aug 2009	<ul style="list-style-type: none"> Contexts mapped Objectives identified and included in the

			draft strategy
Task	Responsibility	Timescale	Outcome
6. Strategic Review of Investment			
Market analysis: <ul style="list-style-type: none"> • Service and provider profiles • Current access arrangements • Service performance (service review reports, feedback from contract monitoring process) • examination of full cost recovery • Review outcomes of strategic reviews of Floating Support, short-and long-term services 	Policy and Strategy Contracts and Finance	Apr-Aug 2009	Analysis completed and written summary produced
Review of performance: Utilisation and throughput Move Ons Outcomes Other performance indicators Evaluation of all data	Policy and Strategy Performance and Review	May/Jun 2009	Statistics compiled and evaluated
Examine current commissioning and procurement arrangements, contracting options for future commissioning and monitoring arrangements for strategy and services	Policy and Strategy Contracts and Finance	Aug-Sept 2009	Strategic commissioning and procurement framework developed, including Commissioning and Procurement Strategy
7. Set Commissioning Priorities			
Evaluate: <ul style="list-style-type: none"> • Current and future trends in provision • Use of resources within changing strategic contexts • Results from consultation • Establish overall direction of travel re the different client groups • Priorities for change • Managing change and the market and commissioning proposals 	Policy and Strategy Contracts and Finance	Aug/Sept 2009	<ul style="list-style-type: none"> • Priorities set within strategic contexts and objectives. • Change/Market Management Plans developed
8. Definition of the Kent Supporting People Vision			
Review the current vision	Policy & Strategy	Sept 2009	Vision revised

Task	Responsibility	Timescale	Outcome
9. Diversity			
Analysis of existing service provision <ul style="list-style-type: none"> • in the context of local demographics • in the context of demand • in context of information from relevant agencies, service providers and diverse groups of individuals in communities 	Policy & Strategy	Sept 2009	Analysis carried out
10. Draft Strategy			
Feed consultation outcomes into draft strategy and draw conclusions. The final strategy will provide: <ol style="list-style-type: none"> 1. A revised Kent Supporting People vision and strategic objectives that are aligned to strategic contexts 2. A plan for commissioning services that <ul style="list-style-type: none"> • meet the agreed priorities for change/ development (and based on evidenced need, market analysis and a strategic review of investment) within a cash-limited budget • may require a redistribution/reconfiguration/decommissioning of services 3. Annual Plan 2010-11 	Policy & Strategy	Nov/Dec 2009	Draft Strategy disseminated for consultation